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## MINUTES

Meeting:	<b>National Park Authority</b>
Date:	Friday 3 February 2017 at 10.00 am
Venue:	The Board Room, Aldern House, Baslow Road, Bakewell
Chair:	Cllr Mrs L C Roberts
Present:	Mr P Ancell, Mrs P Anderson, Cllr D Birkinshaw, Cllr P Brady, Cllr C Carr, Cllr D Chapman, Cllr A R Favell, Cllr C Furness, Cllr N Gibson, Cllr A Hart, Mr R Helliwell, Cllr H Laws, Cllr Mrs C Howe, Ms S Leckie, Cllr J Macrae, Cllr A McCloy, Ms S McGuire, Cllr C McLaren, Cllr Mrs K Potter, Cllr Mrs N Turner, Cllr Mrs J A Twigg and Cllr D Williams
Apologies for absence:	Mrs F Beatty, Cllr D Greenhalgh, Mr Z Hamid, Cllr Mrs G Heath, Cllr S Marshall-Clarke and Cllr F J Walton.

### **1/17 CHAIR'S ANNOUNCEMENTS**

The Chair announced that the Head of Law, Andrea McCaskie would be the interim Director of Corporate Strategy and Development from the 8 February 2017 until the appointment of the new Director commenced.

### **2/17 MINUTES OF PREVIOUS MEETING OF 2 DECEMBER 2016**

The minutes of the meeting of the Authority held on 2 December 2016 were approved as a correct record.

Cllr J Macrae asked that his abstention from voting on the minutes be recorded.

### **3/17 MEMBERS DECLARATIONS OF INTEREST**

There were no Member declarations.

### **4/17 NOTICE OF MOTION - AMENDMENT TO STANDING ORDERS - RECORDING OF MEETINGS (JS)**

At the meeting of the Authority held on 2 December 2016, Cllr C Furness moved a motion, seconded by Cllr A McCloy, proposing that all Authority and Committee meeting recordings be archived and made accessible for at least 3 years from the date of the meeting. As the motion would require an amendment to Standing Order 1.5(8), if approved, discussion on the matter was adjourned until this meeting.

The Authority considered a report from Officers commenting on the implications of approving the motion and suggesting amendments to Standing Order 1.5(8), should the Authority be minded to approve the motion.

The motion was moved, seconded, put to the vote and carried, subject to an additional resolution to amend Standing Order 1.5(8) to reflect the agreed change.

**RESOLVED:**

- 1. That all Authority and Committee meeting recordings be archived and made accessible for at least 3 years from the date of the recording.**
- 2. That Standing Order 1.5(8) be amended to read as follows:**

**“While the Local Government Act 1972 does not require an authority to record its meetings, subject to the availability of suitable recording equipment, the Authority will make and publish a digital audio recording of all Part A discussions and decisions at meetings of the Authority and its Committees. The recordings will be held by the Monitoring Officer for a period of three years from the date of the meeting and then deleted. However the Chair of the meeting or the Monitoring Officer may agree that the recording may be retained for a longer period if required.”**

Cllr N Gibson arrived at 10.08am during consideration of this item.

**5/17 CODE OF CORPORATE GOVERNANCE (JS)**

The Head of Law introduced a report setting out proposals to adopt a new Code of Corporate Governance to reflect the new framework issued by CIPFA/SOLACE. The Authority's existing code had to be replaced to reflect a shift in emphasis on the attainment of sustainable economic, societal and environmental outcomes as a key focus of governance processes and structures.

It was noted that the new Code would be used to prepare the Annual Governance Statement by examining how the Authority had performed against the Code. It was confirmed that the Chair of the Audit, Resources and Performance Committee was actively involved in the annual review due to take place in May and the review process would help to identify any gaps in the Authority's governance arrangements for the new Code.

As before, it was proposed that the Monitoring Officer be given delegated authority to make minor amendments to the Code following the annual review.

During the discussion, the following issues were suggested as amendments to the Code:

- A review of the document to remove acronyms
- Clarification that exemptions under Schedule 12 of the Local Government Act would only be used where justified
- Clarification that the Authority would engage with bodies representative of different voices inside and outside of the National Park
- Recording the Authority's commitment to using plain English

The officer recommendation was moved, seconded, put to the vote and carried.

**Resolved:**

- 1. To approve the Code of Corporate Governance set out in Appendix 1 of the report.**
- 2. To authorise the Monitoring Officer, following consultation with the Chair of Audit, Resources and Performance Committee to make minor changes to the code each year following the publication of the Annual Governance Statement.**

The meeting ended at 11.00 am